

Description	2016/17		2017/18		Notes
	Single Booking	Block Booking	Single Booking	Block Booking	
Planning and Countryside					
Henwick Worthy Sports Ground:					
Cricket – 1 st Hand Wicket (per match)	Adult	£93.00	£77.09	£94.80	£78.60
	Junior	£37.85	£37.96	£38.60	£38.70
Cricket – 2 nd Hand Wicket (used grass)	Adult	£57.61	£57.78	£58.70	£58.90
	Junior	£28.00	£28.08	£28.50	£28.60
Cricket – Artificial Wicket	Adult	£62.15	£51.95	£63.30	£52.90
	Junior	£31.72	£26.51	£32.30	£27.00
Cricket – 2 nd (Reserve) Artificial Wicket	Adult	£30.95	£25.87	£31.50	£26.40
	Junior	£30.95	£25.87	£31.50	£26.40
Football – Grass (per game)	Adult	£70.70	£59.10	£72.00	£60.20
	Junior	£34.60	£28.92	£35.30	£29.50
Football - Mini Pitch	Adult	£40.01	£33.44	£40.80	£34.10
	Junior	£20.02	£16.73	£20.40	£17.00
Rugby – Grass (per game)	Adult	£70.70	£59.10	£72.00	£60.20
	Junior	£34.60	£28.92	£35.30	£29.50
Rugby Training	Cost per Hour	£19.19	£16.04	£19.60	£16.30
Use of Portable Lights	Cost Per Hour	£19.19	£16.04	£19.60	£16.30
	30 Mins	£38.30	£32.02	£39.00	£32.60
Full Pitch Artificial Grass - peak	1hr Only	£76.61	£64.03	£78.10	£65.20
	1hr 30mins (11 a side)	£114.91	£96.05	£117.10	£97.90
	30 Mins	£21.42	£17.90	£21.80	£18.20
Half Pitch Artificial Grass - peak	1hr Only (5 a side)	£42.84	£35.81	£43.70	£36.50
	1hr 30mins	£64.26	£53.71	£65.50	£54.70
	30 Mins	£17.87	£14.93	£18.20	£15.20
Full Pitch Artificial Grass – off-peak	1hr Only	£35.74	£29.87	£36.40	£30.40
	1hr 30mins (11 a side)	£53.60	£44.80	£54.60	£45.70
	30 Mins	£9.31	£7.78	£9.50	£7.90
Half Pitch Artificial Grass – off-peak	1hr Only (5 a side)	£18.62	£15.57	£19.00	£15.90
	1hr 30mins	£27.94	£23.35	£28.50	£23.80
Hardcourt Activities:					
Netball (per court per hr)	Adult	£20.64	£17.25	£21.00	£17.60
	Junior	£10.57	£8.84	£10.80	£9.00
Tennis (per court per hr)	Adult	£6.00	£5.00	£6.10	£5.10
	Junior	£3.00	£2.50	£3.10	£2.50
Moorside:					
Football - Grass (Per Game)	Adult	£59.14	£49.43	£60.30	£50.40
	Junior	£28.74	£24.49	£29.30	£25.00
The Diamond-Greenham:					
Football - Grass (Per Game)	Adult	£59.14	£49.43	£60.30	£50.40
	Junior	£28.74	£24.49	£29.30	£25.00
Holybrook Park:					
Football – Grass (per game)	Adult	£57.98	£49.43	£59.10	£50.40
	Junior	£28.74	£24.49	£29.30	£25.00
Northcroft Recreation Ground:					
Football - Grass (per game)	Adult	£57.98	£49.43	£59.10	£50.40
	Junior	£28.74	£24.49	£29.30	£25.00
Tree Preservation Order		£25.00		£25.00	
Michaelmas Fair		£2,166.00		£2,166.00	
Public Rights of Way					
Search fees		£68.50		£68.50	
Path order fees		£1,435-£3,586		£1,435-£3,586	
Statutory Declarations		£200 flat rate with rights to increase if the work required is onerous		£200 flat rate with rights to increase if the work required is onerous	
Planning Applications	Government Set Fees				Government set fees
Highways and Transport					
Highways Act Charges:					
Vehicular Crossing (S.184)		£101.00		£110.00	
Skips on the Highway (S.139)	Initial fee	£38.00		£40.00	
	per week	£47.00		£47.00	No change
Scaffold/hoarding on the Highway (S.169/172)	Initial fee	£71.00		£80.00	
	per week	£46.00		£46.00	No change
Tables and Chairs on the Highway (based on number of Chairs) (S.115)	1 to 10	£181.00		£200.00	
	11 to 26	£301.00		£330.00	
	27+	£603.00		£660.00	
Storing Materials on the Highways (S.171)	Initial fee	£68.00		£75.00	
	per week	£25.00		£25.00	
Temporary Excavation in the highway (S.171)		£89.00		£100.00	
Cranes, machinery, structure on the highway (S.178)		£130.00		£145.00	
Per Necessary inspection		£52.00		£55.00	
S142 Licence to plant in the highway		£100.00		£120.00	
Permits under SI 2014 No. 3110 Highways, England and the Traffic Management (West Berkshire Council) Permit Scheme Order 2014					
Permit Fee Provisional Advance Authorisation		£62-£77		£62-£77	No change
Permit Fee Major Activity (over 10 days) and all major works requiring a traffic regulation order.		£125 - £199		£125 - £199	No change
Permit Fee Major Activity (4 – 10 days)		£130		£130	No change
Permit Fee Major Activity (up to 3 days)		£65		£65	No change
Permit Fee Standard activity		£111		£111	No change
Permit Fee Minor Activity		£52		£52	No change
Permit Fee Immediate activity		£47		£47	No change
Permit Variation Fee		£35 - £45		£35 - £45	No change
Other Licences and Charges:					

Description	2016/17	2017/18	Notes
Streetworks licence (S.50 NRSWA)	£215.00	£250.00	
Utility Works Inspection (NRSWA/TMA)	£50.00	£50.00	Nationally agreed fee
Fixed Penalty Charge (Utility Companies) NRSWA/TMA	£120/£80	£120/£80	Nationally agree fee - £120 discounted to £80 if paid within 29 days.
Temporary Traffic Regulation Orders Section 14(1)	£593.00	£600.00	Excludes agency and advertising costs.
Temporary Traffic Regulation Orders Section 14(2), Section 16A where appropriate & Section 21 of PTCA	£64.00	£70.00	Officer time to process and inform statutory consultees of emergency road closures.
Tourist / Direction signs	£456.00	£460.00	Officer time for designing, ordering and supervision costs for signs.
Traffic Signs / Signals Equipment damaged by Road Traffic Accident or other event	£381.00	£385.00	Officer time for making safe damaged signs and arranging replacement signs.
Public Transport			
Charge for bus and Coach services leaving Newbury bus station	£0.50	£0.50	Per departure for services not contracted to WBC. This charge will be reviewed when new Wharf bus station opens to reflect operational costs.
Charge for bus and coach waiting at Newbury bus station	£0.00	£0.00	There is currently no charge for waiting at Market St bus station, but a charge will be introduced at the new combined Wharf bus and coach station to reflect operational costs.
Provide temporary bus stop facility for utility company or other 3rd party carrying out streetworks	£102.00	£130.00	This fee is to cover: amendments to Real Time Passenger Information (RTPi) and Traveline information databases; creation, printing and installation of customer information notices; identification of suitable location for temporary stops and deployment of those stops
Provision of information at bus stops for services not subsidised by WBC	Per stop £10.00	£10.00	No change
Concession bus pass replacement fee	£15.00	£15.00	No change
Highway search enquiries			
One A4 plan covering 100 metres of highway	£40.00	£45.00	
Additional 100 metres	£10.00	£12.00	
Additional question	£10.00	£12.00	
Provision of recorded injury accident Data	£112.00 + £36.00 per additional block of up to 10 accidents	£125.00 + £40.00 per additional block of up to 10 accidents	Cost per request for up to and including 10 recorded injury accidents). There will be a further charge of £40.00 for up to each additional block of 10 recorded injury accidents (eg 11-20 accidents would cost £165.00; 21-30 accidents would cost £205.00 etc).
Provision of Traffic Data	£108.00 £86.00 £64.00	£120.00 £95.00 £70.00	Cost per request per site for data up to 1 year old. Cost per request per site for data up to 3 years old. Cost per request per site for data over 3 years old.
Access Protection Marking	£108.00	£110.00	
Sewerage treatment property charge	£332.00	£335.00	Applicable to properties not connected to mains drainage but to WBC owned sewerage treatment plants.
Events/Promotions on the Public Highway	£100.00 to £1,000.00 per day	£100.00 to £1,000.00 per day	Cost will vary depending on size of event/promotion and whether the organiser is marketing/selling etc. Non profit making events/promotions benefiting the community & charitable events will not usually be charged a fee unless it is necessary to cover our costs. No change
Cycle Training	£40.00	£40.00	No change - This is our reimbursement for the fee that we pay Bikeability Trainers per pupil .
Recovery and storage of unauthorised signs		£120.00	Signs will be stored up to 28 days
Highways Development Control Fees:			
New Road Construction Supervision (S38)	10%	10%	No change
Highways Works Supervision (S278)	10%	10%	No change
Licence to work on highway (S.115E)	£420.00	£450.00	
Street naming and numbering	£71.00	£75.00	
Production of current statutory undertakers schedule for commercial companies	£50.00	£55.00	
Newbury - Car Park Charges (Mon to Sun inc Bank Holidays)			
Kennet Centre and Northbrook Multi-storey Car Parks			
Up to 1 hour	£1.30	£1.50	
Up to 2 hours	£2.50	£2.70	
Up to 3 hours	£3.70	£3.90	
Up to 4 hours	£5.00	£5.20	
Up to 6 hours	£7.00	£7.20	
Up to 8 hours	£8.50	£8.70	
Over 8 hours	£12.00	£12.00	No change
Evening Charge	£2.00	£2.00	No change
Short and Long Stay Car Parks - Pelican Lane, West Street, 8 Bells, Market Street , Bear Lane, Central and Library			
Up to 1 hour	£1.30	£1.50	
Up to 2 hours	£2.50	£2.70	
Up to 3 hours	£3.70	£3.90	
Up to 4 hours	£5.00	£5.20	
Up to 6 hours	£7.00	£7.20	
Up to 8 hours	£8.50	£8.70	
Over 8 hours	£12.00	£12.00	No change
Evening Charge	£2.00	£2.00	No change
Short Stay Car Parks - Northcroft Lane and The Wharf			
Up to 1 hour	£1.30	£1.50	
Up to 2 hours	£2.50	£2.70	
Up to 3 hours	£3.70	£3.90	
Up to 4 hours	£5.00	£5.20	
Over 4 hours	£12.00	£12.00	No change
Evening Charge	£2.00	£2.00	No change
Long Stay Car Parks - Northcroft Lane West 08:00 am to 10:00pm			
Up to 2 hours	£1.50	£1.70	
Up to 4 hours	£3.00	£3.20	
Over 4 hours	£5.00	£5.20	

Description		2016/17	2017/18	Notes
Long Stay Car Parks – Newbury Football Club and Market Street staff car park. Market Street (Saturday's only).				
Up to 2 hours		£1.50	£1.70	
Up to 4 hours		£3.00	£3.20	
Over 4 hours		£5.00	£5.20	
Evening Charge		£2.00	£2.00	No change
Goldwell Park				
Up to 4 hours		£1.00	£1.00	No change
Over 4 hours		£2.00	£2.00	No change
No Evening Charge				
Coach Park				
Up to 2 hours		£4.00	£4.00	No change
Over 2 hours		£8.00	£8.00	No change
Evening charge		£2.00	£2.00	No change
Newbury Car Park Charges (Sunday)				
All car Parks				
Daily charge up to 6.00pm		Same as Mon to Sat	Same as Mon to Sat	No change
Evening charge from 6.00pm		£2.00	£2.00	No change
Newbury on-street Charges (Mon to Sat inc Bank Holidays)				
Northbrook Street (west side) - either side of Albert Road Broadway (east side)- near Clock Tower Cheap Street (west side) Bartholomew Street	30 Mins	Free	Free	No change
	1 hour	£1.00	£1.00	
Kings Road West	30 Mins	Free	Free	No change
	1 Hour	£1.00	£1.00	No change
	2 Hours	£1.50	£1.50	No change
	4 Hours	£3.00	£3.00	No change
Newtown Road (north of St John's Road) West Mills	30 Mins	Free	Free	
	2 hours	£1.00	£1.00	No change
	4 hours	£2.00	£2.00	No change
Pelican Lane (west side)	30 mins	Free	Free	
	1 hour	£1.00	£1.00	No change
	2 hours	£2.20	£2.20	
Newtown Road (south of St John's Road) -west side	4 hours	£1.00	£1.00	No change
	over 4 hours	£2.00	£2.00	No change
Catherine Road and Link Road	2 hours	£1.00	£1.00	
	4 hours	£2.00	£2.00	No change
	over 4 hours	£3.80	£3.80	
Station Road	2 hours	£1.00	£1.00	
	4 hours	£2.00	£2.00	No change
	over 4 hours	£3.80	£3.80	
Old Bath Road (south side) west of Leys Gardens	2 hours	£0.50	£0.50	
	4 hours	£1.00	£1.00	No change
	over 4 hours	£1.50	£1.50	
Faraday Road area	30 mins	Free	Free	
	2 hours	50p	50p	No change
	4 hours	£1.00	£1.00	
over 4 hours	£1.50	£1.50		
Newbury On-Street Charges (Sunday)				
Standard daily charge of £1.00 at all locations where on-street charging applies. The 30 minutes free parking will be retained at all locations where it applies Monday to Saturday as will the 50p charge for up to 2 hours parking at the two locations where it applies (Old Bath Road and Faraday Road).		£1.00	£1.00	No change
Newbury Season Ticket Prices:				
Kennet Centre:				
Per Quarter		£350.00	£350.00	No change
Northbrook MSCP:				
Per Quarter		£350.00	£350.00	No change
Per Annum		£1,150.00	£1,150.00	No change
Newbury "General":				
Per Quarter		£350.00	£300.00	No change
Per Annum		£1,150.00	£1,150.00	No change
Out of Newbury Car Park Hourly Rates:				
Hungerford: Church St				
Up to 1 hour		£0.50	£0.80	
Up to 2 hours		£0.90	£1.30	
Up to 3 Hours		£1.10	£1.70	
Up to 4 Hours		£1.20	£2.00	
Up to 10 hours		£4.00	£4.00	No change
Over 10 hours		£10.00	£10.00	No change
Hungerford: Station Road				
Up to 1 hour		£0.50	£0.80	
Up to 2 hours		£0.90	£1.30	
Up to 3 Hours		£1.10	£1.70	
Up to 4 Hours		£1.20	£2.00	
Up to 10 hours		£4.00	£4.00	No change
Over 10 hours		£6.00	£6.00	No change
Hungerford High Street				
Up to 1 hour		£0.50	£0.80	
Up to 2 hours		£0.90	£1.30	
Up to 4 hours		£3.60	£3.80	
Up to 8 hours		£6.00	£6.00	No change
Over 8 hours		£10.00	£10.00	No change

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Pangbourne Station Road:			
Up to 1 hour	£0.70	£0.80	
Up to 2 hours	£1.20	£1.30	
Up to 3 hours	£1.60	£1.70	
Over 3 hours	£5.50	£5.50	No change
Pangbourne River Meadow			
Up to 1 hour	£0.70	£0.80	
Up to 2 hours	£1.20	£1.30	
Up to 3 hours	£1.60	£1.70	
Up to 4 hours	£2.00	£2.00	No change
Up to 8 hours	£2.50	£2.50	No change
Over 8 hours	£5.50	£5.50	No change
Thatcham Kingsland Centre			
Up to 1 hour	£0.70	£0.80	
Up to 2 hours	£1.20	£1.30	
Up to 3 hours	£1.60	£1.70	
Over 3 hours	£300.00	£3.00	No change
Thatcham Gilbert Court			
Up to 1 hour	Free	Free	No change
Up to 2 hours	£0.50	£0.60	
Up to 3 hours	£0.80	£0.90	
Over 3 hours	£2.00	£2.00	No change
Thatcham Burdwood Centre			
Up to 2 hours	Free	Free	No change
Up to 3 hours	£0.80	£0.90	
Over 3 hours	£2.00	£2.00	No change
Thatcham Station			
Off Peak (arrival after 10.00 am and return by midnight same day and up to 24 hours Saturdays and Sundays)	£2.00	£2.00	No change
Up to 24 Hours Monday to Friday (arrival before 10.00 am)	£3.40	£3.40	No change
Theale Main			
Up to 2 hours	£0.70	£0.80	
Over 2 hours	£1.20	£1.30	
Theale West			
Up to 1 hour	£0.70	£0.80	
Up to 2 hours	£1.20	£1.30	
Over 2 hours	£5.50	£5.50	No change
Out of Newbury Season Tickets			
Hungerford			
Annual	£425.00	£425.00	No change
Pangbourne			
Per Quarter	£160.00	£160.00	No change
½ year	£315.00	£315.00	No change
Annual	£500.00	£500.00	No change
Theale - Annual	£160.00	£160.00	No change
West Berkshire Residents Parking Permits	£30.00	£30.00	No change
West Berkshire Visitor Parking Permits	£1.00	£1.00	No change
Culture and Environmental Protection			
Environmental Protection			
Prevention of Damage by Pests			
Pest Site survey		£69.00	
Rat treatment	£60.00	£69.00	
Any other Pest treatment	Visit	£69.00	
	Per additional visit	£53.00	
Dog Warden Services:			
Stray Dogs - Not taken to Kennel	£60.00	£60.00	
Stray Dogs - Taken to Kennel	£85.00	£85.00	
Kennels Cost	£13.40	Recharge based on cost	
Trading Standards			
Weights and Measures Fees (per hour)	£59.50	£59.80	
Explosives Licenses / Registrations - set by statute			Set by statute
Support with Confidence:			
Individual Supplier / 1-5 employees	£56.30	£56.60	All disbursements charged at cost
Businesses 5-20 employees	£112.30	£112.90	As above except fee reduced to £50 if registered with confidence
Businesses >20 employees	£280.90	£282.30	As above except fee reduced to £50 if registered with confidence
Approved Trader Scheme Background Checks		£50.00	New Fee
Petroleum Licensing Fees - set by statute			Set by statute
Performing Animals Registration Act 1925 per registration	£38.60	£38.80	
Waste Services:			
Special Collection Charges (Bulky Household Collection)			
Normal (within 7 days)	£36.00	£37.00	
Within 7 days by appointment outside property	£54.00	£55.50	
Within 7 days by appointment inside property	£64.00	£66.00	
Provision of wheelie bin	£27.00	£27.00	
Collection of garden waste for year (scheduled)	£38.00	£40.00	
Removal of fly tipping on private land	P.O.A	P.O.A	
Removal of graffiti up to 2m ² area	P.O.A	P.O.A	
HWRC non-household waste charges			New charge

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Soil and Rubble	Per 25L bag or equivalent/ single item	N/A		£2.45		New charge
	Standard Car/Hatchback	N/A		£13.90		New charge
	Trailer	N/A		£23.10		New charge
	Small Van /Estate Car	N/A		£27.80		New charge
	Transit van or similar	N/A		£92.40		New charge
Plasterboard	Per 25L bag or equivalent per 180 x 90cm sheet	N/A		£4.10		New charge
	Standard car / Hatchback	N/A		£5.70		New charge
	Trailer	N/A		£12.50		New charge
	Small Van / Estate car	N/A		£20.80		New charge
	Transit Van or similar	N/A		£25.00		New charge
		N/A		£83.10		New charge
Tyres	Motorised mini bike / motorised go-kart	N/A		£2.50		New charge
	Standard tyre off rim (car/motorcycle)	N/A		£5.00		New charge
	Standard tyre on rim (car motor cycle)	N/A		£7.00		New charge
	Medium tyre off rim (large 4 x 4 / large van)	N/A		£9.00		New charge
	Medium tyre on rim (large 4 x 4 / large van)	N/A		£11.00		New charge
	Solid tyre	N/A		£9.00		New charge
	Miscellaneous tyres	N/A		£2.50		New charge
Gas canisters		N/A		£6.00		New charge
Food and Nutrition Training:						
Level 2 Award in Nutrition		£74.00		£74.00		Applies across both LAs
Food Hygiene Training:						
CIEH Level 1		£38.00		£38.00		Applies across both LAs
CIEH Level 2		£75.00		£75.00		
CIEH Level 3		£322.00		£322.00		
Online Accredited Training				Full cost Recovered		
Food Export Certificates				Full cost Recovered		
Anti-Social Behaviour Act:						
High Hedges Fee (Class A – Fee Discretionary)		£774.00		£1,113.00		Applies across both LAs
Licences, Registrations and Similar Consents:						
<i>Licensing Act 2003:</i>						
Premises Licence – "one off" fees set by statute based upon rateable value (RV) of premises (Class B – Statutory Fee)						
Band A – RV up to 4300		£100.00		£100.00		Statutory -no increase.
Band B – RV 4300 to 33000		£190.00		£190.00		Statutory -no increase.
Band C – RV 33001 to 87000		£315.00		£315.00		Statutory -no increase.
Band D – RV 87001 to 125000		£450.00		£450.00		Statutory -no increase.
Band E – RV 125001 and above		£635.00		£635.00		Statutory -no increase.
Pre-Application Advice, Hourly charge	Min 1 Hr			£50.00		New
Premises Licence – Annual Fee (Class B – Statutory Fee)						
Band A		£70.00		£70.00		Statutory -no increase.
Band B		£180.00		£180.00		Statutory -no increase.
Band C		£295.00		£295.00		Statutory -no increase.
Band D		£320.00		£320.00		Statutory -no increase.
Band E		£350.00		£350.00		Statutory -no increase.
Personal Licence - (Class B – Statutory Fee)		£37.00		£37.00		Statutory -no increase.
Temporary Event Notices (TEN's) - (Class B – Statutory Fee)		£21.00		£21.00		Statutory -no increase.
Pre-Application Advice, hrfy charge	Min 1 Hr			£50.00		New
Gambling Licenses						
Separate listing for Wokingham						
Casinos (small)	New Application	£7,500.00		£7,500.00		Set at 75% of Statutory Maximum -no increase.
	Annual Fee	£3,750.00		£3,750.00		Set at 75% of Statutory Maximum -no increase.
	New Application	£2,625.00		£2,625.00		Set at 75% of Statutory Maximum -no increase.
Bingo Clubs	Annual Fee	£750.00		£750.00		Set at 75% of Statutory Maximum -no increase.
	New Application	£2,250.00		£2,250.00		Set at 75% of Statutory Maximum -no increase.
Betting Premises	Annual Fee	£450.00		£450.00		Set at 75% of Statutory Maximum -no increase.
	New Application	£1,875.00		£1,875.00		Set at 75% of Statutory maximum -no increase.
Tracks	Annual Fee	£750.00		£750.00		Set at 75% of Statutory Maximum -no increase.
	New Application	£1,500.00		£1,500.00		Set at 75% of Statutory Maximum -no increase.
Family Entertainment Centres	Annual Fee	£562.00		£562.00		Set at 75% of Statutory Maximum -no increase.
	New Application	£1,500.00		£1,500.00		Set at 75% of Statutory Maximum -no increase.
Adult Gaming Centres	Annual Fee	£750.00		£750.00		Set at 75% of Statutory Maximum -no increase.
	New Application	£40.00		£40.00		Statutory -no increase.
Lotteries and Amusements	Annual Fee	£20.00		£20.00		Statutory -no increase.
Pre-Application Advice, hrfy charge	Min 1 Hr			£50.00		New
Sex Establishments – (Class A – Fee Discretionary)						
	Cinema	£34 per hr min £3,000 to max £5000		min £3,000 to max £5000		No change
	Shop	£34 per hr min £3,000 to max £5000		min £3,000 to max £5000		No change
	Entertainment Venue	£34 per hr min £3,000 to max £5000		£3,000 to max £5000		No change
Pre-Application Advice, hrfy charge	Min 1 Hr			£53.00		New
Street Trading Consents – (Class A – Fee Discretionary)						
	Annual Fee	£1,200.00		£1,272.00		Reviewed to cost recovery model
	6 month	£600.00		£742.00		Reviewed to cost recovery model
	Monthly Rate	£100.00		£212.00		1/12th annual fee based on cost recovery model
Refund for Street Traders	If application withdrawn	£96.00		£106.00		
Pre-Application Advice, hrfy charge	Min 1 Hr			£53.00		New
Skin Piercing Registrations (one off registration) – (Class A – Fee Discretionary)						
Individual		£122.00		£170.00		Cost recovery
Premises		£240.00		£265.00		Cost recovery
Joint Application		£384.00		£424.00		Cost recovery
Pre-Application Advice, hrfy charge	Min 1 Hr			£53.00		New cost recovery model - refer to office guidance
Animal Licences – (Class A – Fee Discretionary)						
Dog Breeding Establishments		£320.00		£371.00		Cost recovery
Animal Boarding Establishments		£352.00		£424.00		Cost recovery
Home Boarding		£352.00		£371.00		Under review based on 5hrs cost recovery
Pet Shops		£352.00		£424.00		

Description		2016/17		2017/18		Notes
Dangerous Animal Consent - 2 yr licence	West Berks	£384.00		£424.00		Based on cost recovery
Zoo Licenses (new abd renewals)	Up to 6 Years	£1,892.00		£1,908.00		
Riding Establishments	1 to 5 Horses	£636.00		£530.00		
	Each additional 10 horses	£188.00		£132.50		Based on cost recovery
Performain Animals Registration		£83.00		£106.00		
Scrap Metal Dealers	3 Years	£102.00		£169.60		
Pre-Application Advice, hrly charge				£53.00		New
Private Water Supplies (Statutory Maximums stated) Hrly Rate £34						
Risk Assessment		£500.00		£500.00		Minimum charge 1 Hr, simple risk assessment and report typically 5 hours
Sampling		£100.00		£100.00		Charge for a visit, taking a sample and delivering it to the laboratory. Typically 2.5 hours of officer time
Investigation		£100.00		£100.00		Carried out in the event of a test failure, can be substituted by the risk assessment - this does not include any required analysis costs.
Analysis - Regulation 10		£25.00		£25.00		Where a supply provides $10m^3$/day or serves <math><50</math> people and is used for domestic purposes - hrly rate applies
Check Monitoring - Commercial and Public Supplies		£100.00		£100.00		Check monitoring is carried out to ensure the water complies with the standards - hrly rate applies
Audit Monitoring - Commercial and Public		£500.00		£500.00		Additional parameters sampled less often to ensure the water complies with all safety standards - Hrly rate applies
Environmental Protection Act 1991b						Statutory - no increase
Scheduled Processes - (Class B – Statutory Fee)						Statutory - no increase
Private Sector Housing						
Inspection of Housing Premises for Immigration purposes (Class A – Fee Discretionary)		£306.00		£371.00		Hourly rate applies to both LAs
Enforcement Notices served under Housing Act 2004				£106.00		NEW cost recovery model - refer to officer guidance
HMO Licence NEW - assisted application		£850.00		£1,113.00		
HMO Licence RENEWAL		£462.00		£742.00		
Caravan Site Licence annual Licence (Option 2 of DCLG Guide for Charging)	1-5 Pitches	£116.00		£225.00		
	6-24 Pitches	£174.00		£225.00		
	25-99 Pitches	£232.00		£318.00		
	100-199 Pitches	£290.00		£371.00		
	200+	£348.00		£477.00		
Variation or Transfer		£58.00		£106.00		
Other Fees for Information						
Environmental Info Individual, Non Commercial		£64.00		£106.00		Cost recovery model
Commercial and Government		£64.00		£106.00		Cost recovery model
Civil Actions (Class A – Fee Discretionary)		£64.00		£106.00		Cost recovery model
Safety Certification and administration		£64.00		£106.00		Cost recovery model
Resident and Business Advice						
General Business Advice (non-primary authority)	free for first 2 hours					New cost recovery model - refer to officer guidance
Request for Advice						New cost recovery model - refer to officer guidance
Primary Authority Advice						New cost recovery model - refer to officer guidance
Taxi Licenses – (Class A – Fee Discretionary)						
Vehicle – New		£157.00		£185.50		
Vehicle – Renewal of Licence		£157.00		£185.50		
Replacement Plate		£38.00		£26.50		
Backing Plate		£23.00		£26.50		
Transfer of Ownership		£105.00		£106.00		
Temporary Vehicle		£157.00		£159.00		
Driver – 3 year Licence		£251.00		£318.00		
Replacement Badge		£38.00		£53.00		
Replacement Licence		£38.00		£53.00		
HC Knowledge Test (per test)		£69.00		£106.00		
Legal Test		£16.00		£26.50		
Dual Driver Street		£35.00		£53.00		
Highway Code		£16.00		£26.50		
Missed Appointments		£34.00		£53.00		
Disclosure and Barring Service Check (DBS)		£60.00		£79.50		
Change of Address (PH & HC)		£13.00		£26.50		
Pre-Application Advice, hourly charge	Min 1 Hr			£53.00		New. Refer to officer guidance
Private Hire Vehicles including School Community Services for Wokingham – (Class A – Fee Discretionary)						
Operator – New and renewal	1-4 Vehicles (New 5 Yr)	£528.00		£583.00		
	5-9 vehicles (New 5 Yr)	£846.00		£901.00		
	9+ vehicles (New 5 Yr)	£1,317.00		£1,219.00		
Vehicle – New		£148.00		£159.00		
Temporary Vehicle monthly issue up to 3 months maximum		£148.00		£159.00		
Vehicle – Renewal		£148.00		£159.00		
Replacement Plate		£38.00		£26.50		
Transfer of Ownership		£105.00		£106.00		
Driver – 3 year Licence		£251.00		£265.00		
Driver – 3 year Licence renewal		£251.00		£265.00		
Replacement Badge		£38.00		£53.00		
Replacement Licence		£38.00		£53.00		
Replacement Vehicle Plate		£28.00		£53.00		
Replacement Licence		£38.00		£53.00		
PH Knowledge Test (per test)		£69.00		£106.00		
WOK only - Legal test		£16.00		£26.50		
WOK only - PH Street		£23.00		£26.50		

Description	2016/17	2017/18	Notes
WOK only - Highway Code	£23.00	£26.50	
Missed Appointments	£34.00	£53.00	
Disclosure and Barring Service (DBS)	£60.00	£79.50	
Pre-Application Advice, hourly charge	Min 1 Hr	£53.00	New for all. Policy to follow
Heritage			
Shaw House - Heritage Service Fees and Charges			
Shaw House - Room Hire Charges - per hour			
West Berkshire Council	£18.00 - £22.00	£18.00 - £22.00	
Registered Charity	£18.00 - £30.00	£18.00 - £30.00	
Public Sector and Community use	£25.00 - £37.00	£25.00 - £37.00	
Commercial use	£33.00 - £48.00	£33.00 - £48.00	
West Berkshire - Archaeological Archive Box Fee			
Standard Box (470mm x 270mm x 170mm)	£25.00	£25.00	Charge is paid by depositor of behalf of commercial client
Half box	£12.50	£12.50	Charge is paid by depositor of behalf of commercial client
Paper archive box	£8.00	£8.00	Charge is paid by depositor of behalf of commercial client
Plan/drawing sheet	50p	50p	Charge is paid by depositor of behalf of commercial client
Archaeology - Historic Environment Record Charges			
A4 computer print out (b/w) HER Data	10p	10p	Charge set to match A4 photocopying
A4 computer print out (colour) HER data	£1.00	£1.00	Charge set to match A4 photocopying
A3 computer print out (colour) HER Data	£1.60	£1.60	Charge set to match A4 photocopying
Research charges - HER enquiries	Hourly rate of £100 exc. VAT with a minimum of £60 exc. VAT for the first half hours	Hourly rate of £100 exc. VAT with a minimum of £60 exc. VAT for the first half hours	Charges are calculated to compensate the Council for the staff time utilised to provide information for commercials or very large enquiries
Heritage Service - Use of Image Collection			
If supplied for private personal use only the image production fee is payable. Images supplied for publication incur both an image production fee and a reproduction charge.			
Image Production Fee			
Photo Print - up to A6	£5.00	£5.00	
Photo Print - up to A5	£10.00	£10.00	
Photo Print - up to A4	£15.00	£15.00	
Laser Scan - up to A4	£5.00	£5.00	
Digital Scan - to CD	£15.00	£15.00	Charge for single image; additional images @ £5.00 each
Digital Scan - to CD - Discounted rate for West Berkshire non-profit making organisations	Free	Free	Provide on CD to be returned to Museum (refundable deposit).
Reproduction Charges			
Up to full page, B&W or Colour	£40.00	£40.00	countries & languages
Up to Full Page B&W or Colour - Discounted rate for West Berkshire non-profit making organisations	£15.00 one image; £5.00 for all subsequent images	£15.00 one image; £5.00 for all subsequent images	Plus copy of publication for museum library. No charge for partnership projects, joint publications, etc.
Cover (front or back)	£75.00	£75.00	
Cover (front or back) - Discounted rate	£30.00 one image	£30.00 one image	
Local Publication	£15.00	£15.00	Plus copy of publication for Museum library. No charge for partnership projects, joint publications, etc.
Local Publication - Discounted rate for West Berkshire non-profit making organisations	£15.00 one image; £5.00 for all subsequent images	£15.00 one image; £5.00 for all subsequent images	Plus copy of publication for Museum library. No charge for partnership projects, joint publications, etc.
Academic Publication	£30.00	£30.00	Non-commercial, eg university or college
Academic Publication, etc - Discounted rate for West Berkshire non-profit making organisations	£15.00 one image; £5.00 for all subsequent images	£15.00 one image; £5.00 for all subsequent images	Plus copy of publication for Museum library. No charge for partnership projects, joint publications, etc.
Magazine or Newspaper	£40.00	£40.00	Commercial
Advertising or Brochure	£75.00	£75.00	
Exhibition Use	£40.00	£40.00	For non-partner museums, etc; no charge for partnership projects, outreach projects, etc. Including on-site interpretation panels
Exhibition Use - Discounted rate for West Berkshire non-profit making organisations	£30.00 one image £10.00 for all subsequent images	£30.00 one image £10.00 for all subsequent images	No charge for partnership projects, outreach projects, etc.
Website	£75.00	£75.00	One year licence, on any page of website
Website - Discounted rate for West Berkshire non-profit making organisations	£30.00 one image £10.00 for all subsequent images	£30.00 one image £10.00 for all subsequent images	One year licence, on any page of website
Copying and laminating charges			
These charges are common with the library service			
A4 Photocopy b/w	10p	10p	
A4 Photocopy colour	£1.00	£1.00	
A3 Photocopy b/w	30p	30p	
A3 Photocopy - colour	£1.60	£1.60	
Library Fees and Charges			
Request Charges			
In stock items	Free	£0.50	Charge re-introduced
Items available in SELMS libraries	£3.00	£3.00	We are obliged to charge the same as other partner authorities.
Items obtained from British Library or other non-SELMS authorities	£15.00	£15.00	No change
Notification charge for posted request notices Not applicable to pensioners	£1.00	£1.00	No change
Overdue Charges			
Notification charge for posted request notices Not applicable to pensioners	£1.00	£1.00	
Books for children	5p per day	7p per day	
Books for Adults	20p per day	25p per day	
Theale Green Students overdue charge	5p per day	7p per day	
DVDs	60p per day	75p per day	Games no longer available
Postal notification of overdue charges	£1.00	£1.00	No change

Description	2016/17		2017/18		Notes
Admin fee for debt recovery process		£12.00		£12.00	No change
Printing and Photocopying charges					
A4 B&W		10p		10p	No change
A4 Colour		£1.00		£1.00	No change
A3 B&W		30p		30p	No change
A3 Colour		£1.60		£1.60	No change
Other Charges					
Lost Tickets		£3.00		£3.00	No change
Reference and Research enquiry charges		£3 admin charge plus copying charge if appropriate. Also £10 per half hour for research where the enquiry takes over 30 minutes		£3 admin charge plus copying charge if appropriate. Also £10 per half hour for research where the enquiry takes over 30 minutes	No change
Book group service		£15 per annum		£25 per annum	Support from consultation for a rise
Vocal Scores		£6 per month per set of 20 scores. (loans in multiples of 20) £9 for sets from outside SE region		£6 per month per set of 20 scores. (loans in multiples of 20) £9 for sets from outside SE region	The library service is a member of a SE region co-operative arrangement for the loan of performance accordingly obliged to keep at this level
Orchestral sets from SE region		£12 per month		£12 per month	
Orchestral sets from outside the SE region		£18 per month		£18 per month	
Play sets from SE region		£6 per month		£6 per month	
Play sets from outside SE region		£9.00		£9.00	
Hire charges (Residents Card Holders)					
Gold Star (new titles) DVDs		£3 per week		£3 per week	No change
U Cert DVDs		£1.50 per week		£1.50 per week	No change
Other Cert DVDs		£2 per week		£2 per week	No change
Hire charges (Non Card Holders)					
Gold star (new titles) DVDs		£3.30 per week		£3.30 per week	No change
U Cert DVDs		£1.65 per week		£1.65 per week	No change
Other Cert DVDs		£2.20 per week		£2.20 per week	No change
Leisure Centre Fees and Charges					Reviewed in December due to contractual obligations